

# Appendix



## *How to Read and Write Philosophy Papers*

### Reading

In some ways, reading philosophy is like reading the literature of many other fields. It requires a good deal of abstract thought, often involves difficult concepts or extraordinary propositions, and can be intimidating to those who approach the subject for the first time. But in other ways, reading philosophy is fairly distinctive. When you read a philosophical essay, you are not simply trying to glean some facts from it as you might if you were reading a science text or technical report. Neither are you following a storyline as if you were reading a mystery novel (though philosophy papers sometimes contain their share of mysteries). In most cases, you are tracing the steps in an argument, trying to see what conclusion the writer wants to prove and whether she succeeds in proving it. Along the way, you may encounter several premises with their accompanying analyses, clarifications, explanations, and examples. You may even run into a whole chain of arguments. In the end, if you have read well and the writer has written well, you are left not with a new set of data or a story ending, but with a realization—maybe even a revelation—that a conclusion is, or is not, worthy of belief.

The best way to learn how to read philosophy well is to read philosophy often. You will probably get plenty of chances to do that in your current philosophy course. Having a few rules to guide you in your reading, however, may help shorten the learning curve. As you read, keep the following in mind.

#### 1. Approach the text with an open mind

If you are studying philosophy for the first time, you are likely—at least at first—to find a good bit of the material difficult, strange, or exasperating, sometimes all three at once. That's normal. Philosophy is an exploration of the rugged frontiers of our knowledge of fundamental things, so much of this new territory is likely to seem daunting or unfamiliar. There's also an excellent chance that your first visits to this terrain will be vexing, perhaps even infuriating, because you may sometimes disagree with what you read. There is no shame in experiencing any of these reactions. They come

with the territory. But if you are to make any headway in philosophy and write good papers, you need to try your best to counteract these attitudes and feelings. Remember, philosophy at its best is a fair-minded, fearless search for truth. Anything that interferes with this noble quest must be overcome and cast aside.

*Avoid making a judgment about an essay's ideas or arguments until you fully understand them and have fairly considered them.* Make sure you are not reading with the intent to prove the conclusions false (or true). Be open to the possibility that the essay could give you good reasons to change your mind about something.

*Try to maintain a neutral attitude toward the writer, presuming neither that she is right nor wrong, neither sinner nor saint.* Don't assume that everything a renowned philosopher says must be true, and don't presuppose that everything a philosopher you dislike says must be false. Give the writer the same attention and respect that you would give a friend who is discussing a serious issue with you.

*If you are reading the work of a famous philosopher and you find yourself thinking that his or her ideas are obviously silly or ridiculous, think again.* The odds are good that you are misunderstanding what you read. It is wiser to assume that the text offers something of value (even if you disagree with it) and that you need to read more carefully.

## 2. Read actively and critically

Philosophical reading is intense. It cannot be rushed. It cannot be crammed. It cannot be done while your mind is on automatic pilot.

Philosophical reading is *active* reading. Instead of reading just to get through a piece of writing, you must take your time and ask yourself what key terms and passages mean, how the argument is structured, what the central thesis is, where the premises are, how certain key ideas are related, whether the main conclusion conflicts with propositions you know are true, even how the material compares with other philosophical writing on the same subject.

Philosophical reading is also *critical* reading. In critical reading, you ask not what something means but whether a statement is true and if the reasoning is solid. You ask if the conclusion really follows from the premises, whether the premises are true, if the analysis of a term really makes sense, if an argument has been overlooked, if an analogy is weak, whether there are counter-examples to key claims, and whether the claims agree with other things you have good reason to believe.

## 3. Identify the conclusion first, then the premises

When you first begin reading philosophical texts, they may seem to you like dark thickets of propositions into which you may not enter without losing your way. But your situation is really not that bad. As we have seen, in argumentative writing (the kind you are most likely to encounter in philosophy), you can depend on there being, well, an argument, a conclusion backed by premises. There could, of course, be several arguments that support the main argument, and the arguments could be complex, but these sets of conclusion-plus-premises will all serve as recognizable guideposts. If you want to penetrate the thicket, then, you must first identify the argument (or arguments). And the key to doing that is to *find the conclusion first, then look for the premises*.

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When you find the main conclusion, you thereby identify the main point of the essay, and you then have the number-one clue to the function of all the rest of the text. Once you uncover the point that the writer is trying to prove, finding the supporting premises becomes much easier. And when you isolate the premises, locating the text that explains and amplifies the premises gets easier, too. Therefore, the first—and most important—question you can ask about a philosophical essay is, “*What claim is the writer trying to prove?*”

#### 4. Outline, paraphrase, or summarize the argument

Understanding an essay’s argument is so important that testing whether you really “get it” is crucial. You can test your grasp of the argument by outlining, paraphrasing, or summarizing it. If you can lay out an argument’s premises and conclusion in an outline, or if you can accurately paraphrase or summarize the argument, you probably have a pretty good understanding of it. Very often students who think they comprehend an argument are surprised to see that they cannot devise an adequate outline or summary of it. Such failures suggest that, although outlining, paraphrasing, or summarizing may seem to some to be unnecessary, they are not—at least not to those new to philosophy.

#### 5. Evaluate the argument, and formulate a tentative judgment

When you read philosophy, understanding it is just the first step. You also must do something that many beginners find both difficult and alien: You must make an informed judgment about what you read. Simply reiterating what the writer has said will not do. *Your* judgment is what matters here. Mainly, this judgment is your evaluation of the argument presented by the writer—an assessment of (1) whether the conclusion follows from the premises and (2) whether the premises are true. Only when the answer is *yes* to both these questions can you say that the conclusion of the argument is worthy of acceptance. This kind of evaluation is precisely what your instructor expects when she asks you to critique an argumentative essay in philosophy.

A philosophical text, of course, contains more than just a bare-bones argument. Often a considerable amount of space is devoted to explaining the background or history of the topic being addressed, elaborating on each of the premises, discussing the implications of the argument’s conclusion, and answering possible criticisms of the essay’s main points. Certainly you must take these into account when you are reading and evaluating a philosophical text. But your primary task is to arrive at an honest and well-reasoned assessment of the text’s central claim.

### Writing

In conversations, letters to the editor, or online discussions, have you ever taken a position on an issue and offered reasons why your view is correct? If so, then you have

defended thesis. You have presented an argument, giving reasons for accepting a particular thesis, or conclusion. If you elaborate on your argument in a written paper, you create something even more valuable—a *thesis defense* (or *argumentative*) *essay*. In a thesis defense essay, you try to show the reader that your view is worthy of acceptance by offering reasons that support it. Your thesis may assert your position on a philosophical, social, or political issue; on the arguments or claims of other writers (including some famous or not-so-famous philosophers); or on the interpretation of a single work or several. In every case, you affirm a thesis and give reasons for your affirmation.

This type of essay is not merely an analysis of claims, a summary of points made by someone else, or a reiteration of what other people believe or say—though a good thesis defense essay may contain some of these elements. A thesis defense essay is supposed to be a demonstration of what you believe and why you believe it. What other people think is, ultimately, beside the point.

## Basic Essay Structure

Thesis defense essays usually contain the following elements, though not necessarily in this order:

- I. Introduction (or opening)
  - A. Thesis statement (the claim to be supported)
  - B. Plan for the paper
  - C. Background for the thesis
- II. Argument supporting the thesis
- III. Assessment of objections
- IV. Conclusion

### Introduction

The introduction often consists of the paper's first paragraph, sometimes just a sentence or two. Occasionally it is longer, perhaps several paragraphs. The length depends on how much ground you must cover to introduce the argument. Whatever the length, the introduction should be no longer than necessary. In most cases the best introductions are short.

If there is a rule of thumb for what the introduction must contain, it is this: *The introduction should set forth the thesis statement.* The thesis statement usually appears in the first paragraph. It is the claim that you hope to support or prove in your essay, the conclusion of the argument that you intend to present. You may want to pose the thesis statement as the answer to a question that you raise or as the solution to a problem that you wish to discuss. However presented, your thesis statement is the assertion you must support with reasons. It is like a compass to your readers, guiding them from paragraph to paragraph, premise to premise, showing them a clear path from introduction to conclusion. It also helps you stay on course. It reminds you to relate every sentence and paragraph to your one controlling idea.

Your thesis statement should be restricted to a claim that you can defend in the space allowed. You want to state it in a single sentence and do so as early as possible.

You may need to add a few words to explain or elaborate on the statement if you think its meaning or implications are unclear.

The other two parts of an introduction—the plan for the paper (B) and background information for the thesis (C)—may or may not be necessary, depending on your thesis and your intent. In more formal essays, you will need not only to state your thesis but also to spell out how you intend to argue for it. You will have to summarize your whole argument—each of your premises and conclusion—or, if your argument is long or complex, at least the most important points. Providing background information for your thesis is a matter of explaining what your thesis means (which includes defining terms and clarifying concepts), what its implications are, why the issue is so important or pressing, or why you have decided to address it. Sometimes the needed background information is so extensive that you must supply much of it after the introduction. At any rate, by adding the right kind of background information, you give your readers good reason to care about what you are saying and to continue reading.

In many philosophy papers, the background information includes a summary or sketch of the views of other philosophers—what they have said that is relevant to the issue or to your thesis. Providing this kind of material can help the reader understand why your topic is worth exploring and why your argument is relevant.

### Argument Supporting the Thesis

Between your paper's introduction and conclusion is the *body* of the essay. The basic components of the body are (1) the premises of your argument plus the material that supports or explains them and (2) an evaluation of objections to your thesis. Each premise must be clearly stated, carefully explained and illustrated, and properly backed up by examples, statistics, expert opinion, argument, or other reasons or evidence. You may be able to develop the essay adequately by devoting a single paragraph to each premise, or you may have to use several paragraphs per premise.

Whatever tack you take, you must stick to the central rule of paragraph development: Develop just one main point in each paragraph, embodying that point in a topic sentence. Make sure that each paragraph in turn relates to your thesis statement.

If your essay is a critique of someone else's arguments, you should examine them in the body, explaining how they work and laying out the author's response to any major criticisms of them. Your account of the arguments should be accurate and complete, putting forth the author's best case and providing enough detail for your readers to understand the import of your own argument. After the presentation of the author's side of things, you can then bring in your critique, asserting and explaining each premise.

Some premises, of course, may be so obvious that they do not require support. The determining factor is whether your readers would be likely to question them. If your readers are likely to accept a premise as it is, no backup is required. If they are not, you need to support the premise. A common mistake is to assume that a premise would be accepted by everyone when in fact it is controversial.

Recall that in a good argument the conclusion logically follows from the premises, and the premises are true. Your task in the body of your essay is to put forth such an argument and to do so plainly—to demonstrate clearly to your readers that your

premises are properly related to your conclusion and that they are true. You should leave no doubt about what you are trying to prove and how you are trying to prove it. In longer papers, you may want to back up your thesis with more than one argument. This is an acceptable way to proceed, providing you make the relationships between the separate arguments and your thesis clear.

### Assessment of Objections

Very often an argumentative essay includes an *assessment of objections*—a sincere effort to take into account any objections or doubts that readers are likely to have about points in your essay. (In some cases, however, there may be no significant objections to assess.) You must show your readers that the objections are unfounded, that your argument is not fatally wounded by likely criticisms. Contrary to what some may think, when you deal effectively with objections in your essay, *you do not weaken it—you strengthen it*. You lend credibility to it by making an attempt to be fair and thorough. You make your position stronger by removing doubts from your readers' minds. If you don't confront likely objections, your readers may conclude either that you are ignorant of the objections or that you don't have a good reply to them. An extra benefit is that in dealing with objections, you may see ways to make your argument stronger.

On the other hand, you may discover that you do not have an adequate answer to the objections. Then what? Then you look for ways to change your arguments or thesis to overcome the criticisms. You can weaken your thesis by making it less sweeping or less probable. Or you may need to abandon your thesis altogether in favor of one that is stronger. Discovering that your beloved thesis is full of holes is not necessarily a setback. You have increased your understanding by finding out which boats will float and which will not.

### Conclusion

Unless your essay is very short, it should have a *conclusion*. The conclusion usually appears in the last paragraph. Many conclusions simply reiterate the thesis statement and then go on to emphasize how important it is. Others issue a call to action, present a compelling perspective on the issue, or discuss further implications of the thesis statement. Some conclusions contain a summary of the essay's argument. A summary is always a good idea if the argument is complex, long, or formal.

## Writing the Essay: Step by Step

Now we examine the steps involved in crafting a good thesis defense essay. You have the best chance of writing a good essay if you try to follow these steps. Just remember that the process is not linear. You may not be able to follow the steps in the sequence suggested. You may have to backtrack or rearrange the order of the steps. This kind of improvising on the fly is normal—and often necessary. At any stage in the process,

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you may discover that your argument is not as good as you thought, that you did not take an important fact into account, or that there is a way that you can alter the essay to make it stronger. You may then want to go back and rework your outline or tinker with the draft you are working on—and your essay will be better for it. Rethinking and revising are normal procedures for even the best writers.

Here are the steps:

1. Select a topic and narrow it to a specific issue.
2. Research the issue.
3. Write a thesis statement.
4. Create an outline.
5. Write a first draft.
6. Study and revise your first draft.
7. Produce a final draft.

### Step 1. Select a topic and narrow it to a specific issue

This step is first for a reason. It is here to help inexperienced writers avoid a tempting but nasty trap: picking a thesis out of the air and writing their paper on it. Caution: *Any thesis that you dream up without knowing anything about it is likely to be unusable*—and a waste of time. It is better to begin by selecting a topic or issue and narrowing it through research and hard thinking to a manageable thesis.

A topic is simply a broad category of subject matter, such as *human cloning*, *the mind*, *capital punishment*, and *God*. Within topics there lurk an infinite number of issues—that is, questions that are in dispute. From the topic of capital punishment, for example, countless issues arise: whether executing criminals deters crime, whether executing a human being is ever morally permissible, whether it is ethical to execute people who are insane or mentally impaired, whether the system of capital punishment in the United States is unfair, whether the death penalty should be mandatory for serial killers, whether executing juveniles is immoral . . . the list could go on and on. The basic idea is to select from the roster of possibilities an issue that (1) you are interested in and (2) you can adequately address in the space allowed.

### Step 2. Research the issue

The main reason for researching an issue is to find out what viewpoints and arguments are involved. Often your instructor will suggest good sources to research for a particular writing assignment. Your assigned reading may be the only source you need to check. Otherwise, you can read articles and books, talk to people who have studied the issue or at least thought about it carefully, or go online to review topical or philosophical sites.

### Step 3. Write a thesis statement

The conclusion of your selected argument will serve as the basis for your thesis statement. Often the conclusion *is* your thesis statement. Writing a good thesis statement

is an essential step because the entire essay is built on it. An imprecise or clumsy thesis statement can lead to an imprecise or clumsy argument, which can wreck any argumentative essay.

At this stage, you should try to get the wording of your statement just right, even though you may revise it later on. Its scope should be restricted to what you can handle in the space you have. It should also be focused on just one idea, not several. A good thesis statement must be clear. No one should have to guess about the meaning of your thesis. The thesis “Same-sex marriages are intolerable,” for example, is intolerably vague since there are many ways that something can be intolerable. It gives us very little information about what will be discussed in the essay.

It is possible to devise a thesis statement that is restricted, focused, clear—and trivial. A trivial thesis statement is one that either concerns an insignificant issue or makes an insignificant claim. People generally don’t care about insignificant issues, and few would bother to disagree with an insignificant claim. Who cares whether pens are better than pencils, or whether gambling is more fun than beachcombing? And who would care to contest the claim that pleasure is better than pain? An essay built on a trivial thesis statement wastes your readers’ time (if they bother to read it at all), and you learn nothing and change nothing by writing it. Thesis statements should be worthy.

Here are some thesis statements that meet these criteria:

- Jeremy Bentham’s moral theory known as act-utilitarianism conflicts with our commonsense ideas about human rights.
- The U.S. government should be allowed to arrest and indefinitely imprison without trial any American citizen who is suspected of terrorism.
- Subjective relativism—the view that truth depends on what someone believes—is self-refuting.
- Racial profiling should not be used to do security screening of airline passengers.

#### Step 4. Create an outline of the whole essay

If you can write out your thesis statement and outline the argument used to defend it, you have already come far. Your argument and thesis statement will constitute the skeleton of your essay. The next step is to flesh out the bones with introductory or explanatory material, responses to objections, and support for the premises (which may consist of subordinate arguments, examples, explanations, analogies, statistics, scientific research, expert opinion, or other evidence). Producing a detailed, coherent outline of the whole essay is the best way to manage this task, and if you already have an outline of your argument, creating an outline for the whole essay will be easy. An outline helps you fill out your argument in an orderly fashion, showing you how the pieces fit together and whether any parts are missing or misaligned. This filling-out process will probably require you to research your thesis further—to check the truth of premises, examine alternative arguments, look for additional evidence, or assess the strength of objections to your argument.

Do not be afraid to alter your outline at any stage. As you write, you may realize that your thesis is weak, your argument flawed, or your premises vague. If so, you should go back and adjust the outline before writing any further. Writing is an act of exploration, and good writers are not afraid to revise when they find something amiss.



When you outline your essay, include your full thesis statement in the introduction. Then as you work on the outline, you can refer to the statement for guidance. The major points of your outline will include the premises, conclusion, objections, and responses to objections.

You will find that as you tweak the outline, you may need to adjust the thesis statement. And as you perfect the thesis statement, you may need to adjust the outline. In the end, you want to satisfy yourself that the outline is complete, accurate, and structurally sound, tracing a clear and logical progression of points.

### **Step 5. Write a first draft**

Good writers revise . . . and revise and revise. They either write multiple drafts, revising in successive passes, or revise continuously as they write. They know that their first tries will always be in need of improvement. Inexperienced writers, on the other hand, too often dash off a first draft without a second look—then turn it in! A much more reasonable approach (and the best one for most students) is to at least write a first draft and a final draft or—better—several drafts and a final one.

In argumentative essays, because of the importance of articulating an argument carefully and the difficulty of writing later drafts of the essay unless the first one is in reasonable shape, the first draft should be fairly solid. That is, in your first draft, you should write a tentative version of each paragraph, and the wording of your thesis statement and all premises should be at least close to final form.

Give your draft a good introduction that lays out your thesis statement, provides background information on the issue, and draws your readers into the essay. Make it interesting, informative, and pertinent to the question at hand. Do not assume that your readers will automatically see that your paper is worth reading.

Every paragraph in your paper should relate to the thesis; every sentence in each paragraph should relate to a topic sentence. Delete any sentence that does not serve the essay's purpose. Ensure that paragraphs appear in a logical sequence and are clearly linked by transitional words and phrases or references to material in preceding paragraphs. Your readers should never have to wonder what the connection is between parts of your paper.

### **Step 6. Study and revise your first draft**

Your first draft is likely to have problems both big and small. At this stage, though, you should scrutinize mostly the big ones. This is no time for proofreading (correcting spelling, fixing punctuation, repairing typos, and the like). This is the time to make substantive changes.

### **Step 7. Produce a final draft**

After completing all substantive changes, you should generate a final draft, the one you will turn in. The final draft should reflect not only the big changes but also the corrections of all minor errors—misspellings, typos, grammatical errors, misplaced

words, faulty punctuation, and documentation mistakes. This task should be primarily a proofreading job. At this stage, you should also format the manuscript according to your instructor's requirements.

The key to producing a clean final draft is *down time*—an interim in which you leave the last draft alone and focus on something else. Coming back to your paper after a day or so away from it can help you see errors that passed right by you before. You may be surprised how many mistakes this fresh look can reveal. If you cannot set the essay aside, ask a friend to read it and give you some constructive criticism.

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